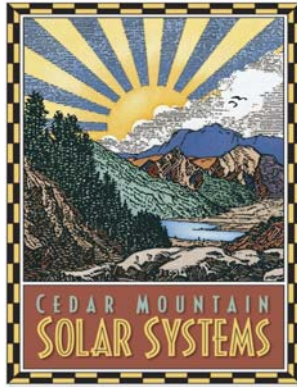


# Registration Form



## Cedar Mountain Solar's Thermal Training Intensive

October 1 – 2, 2009

with supplemental programs September 30 and October 3

*Welcome to the first of Cedar Mountain Solar's continuing Solar Thermal Training series, focused on solar heating system integration and controls. We look forward to meeting you.*

Please read and complete the following Registration Form.

Registration Forms must be sent by mail or carrier to:

Cedar Mountain Solar, 3212 Richards Lane, Santa Fe, NM 87507

or by fax to: E. Robinson at 505 474 6818

For all registration questions please call 505-474-5445 ext: 107

or email Eric Robinson: [erobinson@cedarmountainsolar.com](mailto:erobinson@cedarmountainsolar.com)

### **PARTICIPANT INFORMATION:**

*For up to four participants from a company, please have each person complete a Registration Form. Larger groups, please contact CMS. Payments may be made by individuals or by one company check.*

Participant's Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Participant's Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Co. Phone: \_\_\_\_\_

Company Contact (if other than Participant): \_\_\_\_\_ Ext: \_\_\_\_\_

**Cedar Mountain Solar's Thermal Training Intensive  
Santa Fe, NM - October 2009**

**REGISTRATION & FEES:**

*Please check the classes you will be attending and the related fee at right, adding your total.  
Registration fees include access to classes, course materials and lunches for registered days only.  
Registration fees include NM tax. If your company is tax exempt, please attach a GST exemption letter.*

Sept 30<sup>th</sup> : Fundamentals of Solar Hydronic Heating Systems       \$350.00

October 1<sup>st</sup> & 2<sup>nd</sup> : Solar Heating Strategies for Integrated Systems       \$800.00

October 3<sup>rd</sup> : Advanced Solar Heating Systems and Controls       \$350.00

Total:      \$ \_\_\_\_\_

**PAYMENT:**

*Payments may be made by individual Participants or, in the case of multiple Participants from one Company, by a single Company check for the total of all Participants.*

Check or Money Order enclosed, payable to Cedar Mountain Solar LLC : \$ \_\_\_\_\_

Credit Card: (*VISA or MasterCard only please*)      \$ \_\_\_\_\_  
*Your card statement will read, "Cedar Mountain Solars LLC"*

Card Number: \_\_\_\_\_ Expiration Date (m/y): \_\_\_\_\_

Cardholders Name: \_\_\_\_\_

*By signing, I authorize the above charge to this credit card, and understand that refusal by VISA or MC to accept this charge will stop the Registrations process for this event until funds are received by CMS.*

Signature: \_\_\_\_\_

**REGISTRATION DEADLINES & PAYMENT INFORMATION:**

*If you have any further questions, please don't hesitate to contact CMS. Contact info on page one.*

1. Deadline for registration is September 23<sup>rd</sup>, 2009. ◀
2. Registration forms can only be accepted via fax, mail or carrier.
3. Please make checks & money orders payable to "Cedar Mountain Solar LLC."
4. Fee Total must be included with Registration Form. CMS will not be responsible for correcting errors of omission in Participants' registration forms or payments. Participants are responsible for their own corrections and follow-through with CMS.
5. Registration fees are non-refundable.
6. Any check refused due to insufficient funds will need to be replaced by a money order or credit card, with a \$50 NSF fee added to the above total, before registration form will be processed.

*continued...*

**REGISTRATION DEADLINES & PAYMENT INFORMATION, continued:**

7. Substitutions of Participants will be accepted by September 23, 2009. Individuals substituting for previous Registrant must provide a completed Registration Form with a letter from the Substituted Participant (or their Company) verifying the substitution. All Parties understand that the fee change/reimbursement in such substitutes must be made between the two Participants (or the Parties and their Company, in the event the Company paid the fee) and will not be handled by CMS; CMS will hold original payment for the substitution.
8. VISA and MasterCard are accepted for credit card payments. Your statement will read: "Cedar Mountain Solar LLC"
9. Confirmation of receipt of Registration Forms and clearance of payments will be emailed to Participant (or, in the event of Company payment to the "Company Contact" person indicated on the first page of this Registration Form). Following this confirmation, a Registration Packet will be sent to each Registrant by U.S. mail. In the event of Company payment for multiple registrants, each Registrant will be sent a packet, but the packets will be sent together to the "Company Contact" indicated on the front of this Registration Form. Registration Packets will include a payment receipt from CMS, additional information about the Program, maps and travel/accommodation information.
10. If a Registration Form is received after September 23<sup>rd</sup>, 2009, CMS reserves the right to refuse registration based on Participant numbers already registered. In the event we can accommodate a late registration, we will confirm your registration and fee clearance by email (per above Item 9) but your receipt and Registration Packet will be held at CMS for your arrival at the Training.

**GENERAL LOCATION & TRAVEL INFORMATION**

The closest commercial airport to Santa Fe is Albuquerque. Santa Fe has a private airport. Our Registration Packets will include additional company information, a general program itinerary, maps of Santa Fe and of the routes from both Albuquerque and Santa Fe Airports, as well as brochures of a small range of hotels, some a few block from our company's business park and a few others further uptown, closer to the historic Santa Fe Plaza. If we can help you with other information, please don't hesitate to contact CMS by phone or email, as provided on the first page of this form.

This intensive will be a highly informative and interactive event. We look forward to a great week of dynamic conversations and shared ideas, and we appreciate your interest in the field.

***"The success of any solar hydronic heating installation depends on the balance between... six principals. Finding the balance between them defines the art of solar heating design." — Bristol Stickney***